

FORMULA STUDENT
ALPE ADRIA

**REGISTRATION
PROCEDURE**

2022





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● 1. GENERAL

Formula Student Alpe Adria (FSAA) is an official Formula Student competition held in Croatia, Novi Marof. The competition will be held under the Formula Student Rulebook, where the rules for the season 2022 are published on www.formulastudent.de. Additional rules for CV Hybrid class published by FS Netherlands, FS East, FS Austria and FS Czech and the official Handbook published by FSAA, which will be available soon, are to be considered.

Based on the decisions of all other competitions in Europe and the teams' feedback, FSAA will have two separate classes for EV and CV with no DV class for 2022, but a separate DV class is planned for 2023. The scoring system will be based on Formula Student Rulebook 2020, which is available on www.formulastudent.de. More details will follow in the official handbook of the competition.

This year's competition will be held from the **23rd of August until the 28th of August 2022** on the **karting track St Raus in Novi Marof, Croatia**. Further information, ie. a detailed schedule at the event site etc. will be published before the event.

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For any other questions please contact
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* COVID-19 REGULATIONS

The competition will be held under the COVID-19 recommendations of the Croatian ministry of health and the COVID-19 regulations in Croatia valid by the time of the event. Information about travelling to Croatia and COVID-19 regulations can be found on the following website: <https://koronavirus.hr/en>

We will inform all the teams prior to the event about the valid regulations & requirements.



● 2. ABBREVIATIONS USED

General

FS - Formula Student

FSAA - Formula Student Alpe Adria

FSG - Formula Student Germany

Classes

CV - Combustion vehicle

DV - Driverless vehicle

EV - Electric vehicle

Documents

DR - Driver's registration

ESO - Electrical systems officer

FTO - Fuel type order

TMRF - Team member registration form



● 3. REGISTRATION PROCEDURE

3.A GENERAL

Every team has to be registered on the official website of FSG: www.formulastudent.de If there are 2 teams from one University, every team has to register separately. If a team is competing with 2 cars in the competition they are registering as 2 separate teams.

For FSAA 2022 there are **30 open EV slots** and **20 CV slots** with **Hybrid class included**. For the 3 overall EV and CV winning teams from FSAA 2021 a slot for 2022 is reserved. These are the following:

CV Class

1. PRz Racing Team
2. Rennteam Uni Stuttgart

EV Class

1. Greenteam Uni Stuttgart
2. eForce FEE Prague Formula
3. Superior Engineering
4. UPBracing Team (switched from CV class)

Other reserved slots

1 Wildcard slot per class

a 2nd chance for every team. If you do not manage to get onto the final list, send an email to adriana.dugum@fs-alpeadria.com with the subject "WILDCARD SLOT - TEAM NAME" (no later than 10th of February 23:59 CET) with your argument/s why we should see you on this year's FSAA. The arguments can be anything you can think of - innovative concepts of your car, booked travel plans, reasonable problems with getting into any other competition, FSAA is the best etc. Good luck! 😊

5 Intercontinental slots

the 5 fastest teams to register from 5 different countries outside of Europe will have a spot for FSAA 2022

5 Slots for teams from the region

5 reserved slots for the teams from the following countries: Croatia, Slovenia, Serbia, Bosnia and Herzegovina

*The wildcard slots will be open after the final list of registered teams is published.



3.B IMPORTANT DATES

Now - 26th of January

A team profile has to be created on our website www.fs-alpeadria.com (see part 3.c)

26th of January 14:00 CET - 4th of February 23:59 CET

Team registration for FSAA 2022 on the team profile is open

4th of February - 18th of February

Payment for FSAA 2022 (See part 3.e)

18th February - 23rd August

DOCUMENTS, DOCUMENTS, DOCUMENTS → exact dates will be announced soon

1st of August 23:59 CET

ESO & DR submission

9th of August 23:59 CET

TMRF submission

NOTE: In case of any late submission of the above-mentioned documents (excluding the ones mentioned in the FSAA Handbook), the team will receive 10 penalty points for every 24 hours the document has been late.

*The team profile can be made after the 26th of January, but due to the dynamics of the registration and the limited number of slots, we kindly recommend you to make the profile earlier.



3.C TEAM PROFILE (website will be uploaded soon)

In order to create a team profile, go to the “profile icon” in the right corner on the www.fs-alpeadria.com website, then make a new account for the team’s TEAM CAPTAIN.

The information needed here are:

- Team Captain’s Name
- Username for the website
- Password
- Team Captain’s Email
- Team Captain’s Phone number (with country code)

NOTE: Make sure, you get a confirmation email from our website and click on the link in the email to confirm your account.

You are now ready for the event registration!



3.D EVENT REGISTRATION

There will be **NO Quiz for FSAA 2022** as previously announced. After the team has made their profile on www.fs-alpeadria.com and has fulfilled all the data needed, the team is ready for the registration. The registration for FSAA 2022 will go by the principle first-come-first-serve with reserved slots for some teams (See 3.a).

On the **26th of February at 14:00 CET**, when you log in to the above already made account, a form will open to register you and your team for FS Alpe Adria 2022. The form will be available on **FS ALPE ADRIA 2022 → REGISTRATION**.

Following information are needed from every team in this part:

- Team Name (full name)
- School/University Name (full name)
- Country
- Class participating (EV/CV/Hybrid)
 - If CV/Hybrid - FTO is needed (E85 or RON100)
- Car number (3 numbers, starting with the 1st preferred number)
- Number of team members (can be changed before the event)
- Organisation name
- Organisation Billing Address
- Organisation VAT ID

Please note the following:

- The billing address is used for all fees (i.e. registration, team members & campsite fees)
- The information on this page can be edited in the Team Profile
- The fuel type order (FTO) is necessary information, which must be provided by every CV class including CV Hybrid class, so this cannot be changed after the registration. If any changes must be done after registration, especially changing fuel type between E85 and RON100, please contact info@fs-alpeadria.com

A message will be shown on the screen that the team has been successfully registered which will be followed by a confirmation email from the website (about 15 - 30 minutes after).



NOTE: The message on the website or the email are not a confirmation that the team is on the final list for FSAA 2022, the final list will be made and published on our website after all the slots are full and all slots have been given in the order of registration to the teams listed under 3.a.

The desired car number will be given on a first-come-first-serve basis; i.e. the faster the registration, the higher the chances to get the desired number. The car numbers will be published in the final list for FSAA 2022.

The possible numbers are for EV: E1-99 with the letter “E” being a must for every EV. CV and Hybrid classes are taking a number without the letter “E” in the range 100-999. The numbers E1-3 and 100-103 are reserved for the top 3 teams from 2021 (see 3.a).

The final list for FSAA 2022 will be published on our website, no later than 5th of February 11:59 CET.



3.E PAYMENT & REFUND POLICY

After the team's registration every team will receive an invoice on the team captain's email address. The invoice will include details from the team's profile created on the website.

The cost for the competition is 3000 € (free of VAT) with the camping site fee included for 15 team members and one race car. The cost for every additional team member is 50 €. A maximum of 30 team members* will be allowed per team.

NOTE: The exact number of team members has to be announced at least 2 weeks prior to the competition (by sending the TMRF, See 3.f), after uploading the TMRF the team has to pay for the additional team members with a new invoice created by FSAA Association.

After the registration has finished, FSAA will send out invoices to the teams which made it on the final list. The deadline for payment is the **18th of February 2022 23:59 CET**. After this date, the teams which did not pay the event or did not send a proof of payment to FSAA will lose their slot and the team next on the waiting list will be contacted.

Due to the COVID-19 pandemic, the actual execution of the competition is subject to change. The competition will be cancelled by FSAA if:

- the Croatian government cancels all events in the time of the competition due to the COVID-19 pandemic
- 30% of the registered teams are prevented from coming (for any reason)

Refund policy in case the competition is cancelled by the organizer due to the above-mentioned reasons*:

- Until 31st March - 90 % refund
- Until 30th April - 70 % refund
- Until 31st May - 50% refund
- After 1st June - NO REFUND

* FSAA reserves the right to change the maximum number of participants per team, if there would be any governmental restrictions on the maximum number of participants on events.

*In case the event is cancelled a spot for the next year's competition will be offered to the previously registered teams. In case a team cancels the participation in the competition FS Alpe Adria after the payment (due to any reason), there will be no refund.

3.F OTHER DOCUMENTS

All documents mentioned in this section must not exceed 10 MB. In any case, if a document upload or submission fails, please contact info@fs-alpeadria.com. You can find all document templates on the website www.fs-alpeadria.com (to be published soon).

Team member registration form (TMRF) - all classes

Every team must fill out a TMRF in order to inform the event organizers about the participating team members with their personal data included, prior to the competition date. A template will be available on the website soon. Please upload the file on your team profile before the deadline mentioned below.

Every team member attending the event is responsible for their own health insurance. Please make sure to have valid EU health insurance.

Due to the ongoing pandemic information such as COVID-19 vaccination (COVID passport) status is required to be provided to the event organizers, so FSAA 2022 takes place under safe circumstances.

Format: xls(x) or PDF

Due date: 9th of August 23:59 CET

Electrical systems officer (ESO) - EV teams only

The qualification of the elected ESOs for every team competing in EV class must be checked in accordance with rule A 4.3.8. stated in the Formula Student Rulebook 2022. Please upload the file on your team profile before the deadline mentioned below.

Format: PDF

Due date: 1st of August 23:59 CET

Drivers' registration (DR) - all classes

A team is allowed to register a minimum of 4 and maximum of 6 drivers according to rule D1.1 from Formula Student Rulebook 2022. The driver's registration is done separately, but as the drivers are team members, they have to be listed in the TMRF as well. Please upload the file on your team profile before the deadline mentioned below.

Format: xls(x) or PDF

Due date: 1st of August 23:59 CET



Good luck & see you on
FS Alpe Adria 2022!